PUBLIC MEETING OF THE BOARD OF GOVERNORS

Friday, February 13, 2015

Public Minutes of the Thompson Rivers University Board of Governors, held in the Clock Tower Boardroom, commencing at 1:00 pm.

Board Present: Brian Ross (Chair), Paul Dagg (Vice-Chair), Alan Shaver, Bob Holden, Jim Thomson, Hoberly Hove, Guenter Weckerle, Ruth Williams, Rob Anderson, Eric Youd, Peter Tsigaris, Blessing Chiduuro, Tsungai Mhembere
Board Regrets: Wally Oppal, Brenda Aynsley, Ruth Williams
Executive and Others Present: Matt Milovick (Vice President, Finance and Administration), Denis Powers (AVP, Human Resources and Planning), John Sparks (General Counsel and Corporate Secretary), Mark Wolfe and Lourette Swanepoel (Stantec), Mark Weir (articling student), Scott Blackford (A/Coordinator, University Governance), Tom Friedman (TRUFA President), Alex McClellan, Airini (Dean of FOSHED), Bradford Morse (Dean of Law), Will Garrett-Petts (AVP Research and Graduate Studies)

HEADING	ITEM / DISCUSSION	ACTION
CALL TO ORDER	The Chair called the meeting to order at 1:15 pm.	
ADOPTION OF AGENDA	Two amendments to the Agenda were suggested: an announcement regarding the Williams Lake Gala and addition of correspondence.	
	On motion duly made and adopted it was RESOLVED that the Agenda be adopted as amended.	S. Blackford
ANNOUNCEMENT	Board members were invited to a Gala with a "swinging '30's" theme at the Williams Lake Campus on March 28th.	

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CORRESPONDENCE	The Board Chair received a letter of congratulations addressed to President Shaver from TRUSU, regarding President Shaver's reappointment.	
ADOPTION OF MINUTES	***On Motion duly made and adopted it was RESOLVED to approve the minutes of December 5, 2014.***	
BUSINESS ARISING FROM THE MINUTES	***On Motion duly made and adopted it was RESOLVED to approve the Risk Management Policy, BRD 24-0.***	
REPORT OF THE FINANCE COMMITTEE	The Finance Committee reported that TRU will show $11.7 million as accounting income, and that there will be an expected $1.8 million deficit after expenses and obligations. A tuition increase of 2% was recommended.	
REPORT OF THE GOVERNANCE AND HUMAN RESOURCES COMMITTEE	The Committee recommended changes to its calendar. ***On Motion duly made and adopted it was RESOLVED to change the timing of the Board evaluation process so that it starts in February and ends in May.***	S. Blackford
REPORTS AND UPDATES	<u>Winter Enrolment Report</u> The Board heard that on-campus course enrolments are down 3.7% from the previous academic year. There have been significant decreases in domestic enrolments in the Faculty of Arts and in international enrolments in SOBE. The Board requested a presentation regarding strategic enrolment management from the Provost.	U. Scheck

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	Strategic Research Plan ***On Motion duly made and adopted it was RESOLVED to approve the Strategic Research Plan as presented.*** A. Shaver thanked Will Garrett-Petts and his colleagues for their work on the Strategic Research Plan. Occupational Health and Safety Report The Board heard that incident rates are generally on par. There has been an increase in TRU's insurance base rate of 16% due to a change in rating classification.	

NEW BUSINESS	Tuition and Fees, Notice of Motion
	The following Notice of Motion was served for a 2% increase to tuition and fees:
	
	2015/16 TUITION AND OTHER FEES PROPOSED MOTION:
	• Increase all domestic tuition fees for all courses and programs, including vocational, that lead to academic credit at Thompson Rivers University (face-to-face and open learning) as per the Ministry of Advanced Education and Labour Market Development guidelines (estimated at 2.0%)
	• Increase the following ancillary fees as per the Ministry of Advanced Education and Labour Market Development guidelines (estimated at 2.0%):
	  o Lab fees
	  o Student computer lab fees (face-to-face)
	  o Technology fees (OpenLearning)
	  o Athletics and recreation fees
	  o Capital building fund	

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	o Open learning course administration fees and other mandatory fees • Increase the following ancillary fees by 2.0% o University activity fees o Comprehensive university enhancement fund. <u>Campus Master Plan Guidelines and Design Approval Process</u> Ray Wolfe and Lourette Swanepoel from Stantec presented regarding the proposed Design Guidelines and Design Guideline Review Process. ***On Motion duly made and adopted it was RESOLVED to approve the Campus Master Plan Guidelines and the Design Approval Process as presented.***	
PRESIDENT'S REPORT	A. Shaver introduced Airini, Dean of the Faculty of Human, Social and Educational Development, and Bradford Morse, Dean of Law. Dean Airini and Dean Morse each spoke briefly to the Board, expressing their pleasure at coming to TRU. President's reports of December and January were provided to the Board.	
SENATE REPORT	<u>New Program Proposals</u> ***On Motion duly made and adopted it was RESOLVED to approve the following Foundation Certificates as presented:*** • ***Metal Fabricator Foundation Certificate*** • ***Heavy Duty Equipment Technician Foundation Certificate*** • ***Welder Foundation Certificate.***	

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	On Motion duly made and adopted it was RESOLVED to approve the following OL Certificates as presented: • ***Interprofessional Mental Health Practice Certificate, OL*** • ***Interprofessional Substance Use Practice Certificate, OL.*** <u>Designation Change, Bachelor of Building Science Program</u> ***On Motion duly made and adopted it was RESOLVED to approve the change in designation in the Bachelor of Building Science Program from "career/technology" to "academic".***	
ADJOURNMENT	The meeting was adjourned at 2:40 pm.	

ACTION ITEM	FROM	RESPONSIBLE	STATUS
Post amended changes to Terms of Reference, Gov and HR Committee and Executive Committee on governance web-page and in Board Manual	Dec. 5, 2014	S. Blackford	Completed
Presentation regarding Strategic Enrolment	February 13, 2015	U. Scheck	pending